

## MESSALONSKEE HIGH SCHOOL MISSION AND STUDENT EXPECTATIONS

*Messalonskee High School is a center of excellence where students engage collaboratively with highly committed staff members to focus on intellectual, social, emotional, and physical development of each learner. The atmosphere is safe, nurturing, and exciting. Every student has the resources and personal support necessary to reach his or her personal best. The students, staff, and community place a premium on high achievement in all activities and emphasize the development of critical and creative thinking skills. All students are encouraged to develop intellectual curiosity, make responsible decisions, and become life-long learners.*

**To achieve this end, Messalonskee High School:**

- enjoys a mutually supportive relationship with its community and continually honors and builds on that partnership. Community members, local agencies, businesses, and service organizations sponsor activities through which students learn the value of responsible citizenship, volunteerism, and community service. Families work with the school as full partners in supporting students to develop and realize meaningful personal goals, meet high standards of ethical conduct, and develop as life-long learners. *(Partners in learning)*
- takes a proactive role as a member of the global community. Students and staff together learn to adapt to an increasingly complex world. Each learner develops a strong sense of his or her own self-worth, a respect for the intrinsic value of every person, and a sense of responsibility for global stewardship. *(Personal and global stewardship)*
- maintains state-of-the-art facilities and technologies that provide a broad range of instructional resources. Comprehensive programs encourage the integration of intellectual, artistic and athletic skills in a physically and emotionally safe environment. *(State-of-the-art facilities & programs)*
- values and nurtures an atmosphere of mutual respect, honesty, open communication, and shared commitment to excellence among all members of the school community. All members of the school community are celebrated and supported for their ongoing contributions to students' success. *(Collaborative culture)*

### Academic Expectations

Students will meet their individual goals and become independent learners through successful achievement in:

- reading,
- communication,
- problem solving, and
- numeracy

### Social Expectations

- students will assume responsibility for their actions and accept the rewards and/or consequences.

- students will respect themselves and others; treat others as they would like to be treated.
- students will peacefully manage and resolve conflict.

### **Civic Expectations**

- students will know and exercise the rights and responsibilities of citizenship.
- students will contribute to the well-being of the family, school, local, and global communities: become productive members of society.

Staff Approved: 2-8-05

School Board Approved:

4-6-05

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August 1, 2007

Dear Messalonskee Students,

On behalf of the Messalonskee staff I would like to welcome you to the 2007-2008 school year. Some of you are transitioning into the high school. Others of you have moved into the district and are coming from other high schools. I am confident that you will find Messalonskee a wonderful place to learn and grow.

High school is the place where you truly begin to build a literal and figurative portfolio of who you are, that will be presented to colleges, trade schools and employers. Your post-secondary opportunities are impacted by what your transcript says about you and your teachers say about you through recommendations. Your daily positive contributions and your involvement outside of the classroom demonstrate your work ethic, determination, commitment, service to community and willingness to take healthy risks.

I encourage you to work hard academically and take advantage of all the activities and opportunities that high school offers. This time goes quickly and means so much. Give it your best so that you can look back without regret. Please review this handbook to be better informed and to assist you and your parents in understanding the procedures and guidelines designed to foster a safe, respectful and caring learning environment. Have a wonderful year.

Sincerely,

Lori Putnam,  
Principal, Messalonskee High School

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#### IMPORTANT DATES FOR 2007-2008

**Parent/Teacher Conferences:**

Tuesday November 13 from 5:00 p.m. – 8:00 p.m.

Thursday March 6 from 5:00 p.m. – 8:00 p.m.

**Progress Report Dates:**

Friday September 28

Friday December 14

Friday February 29

Friday May 2

**Report Card Dates:**

Thursday November 15  
Wednesday January 30  
Monday April 7  
After final day of classes

**Curriculum and Assessment Night:**  
Wednesday September 26 (MHS)

**SAT DATES:**

**Test Dates:**

October 6  
November 3  
December 1  
January 26  
Mar 1  
May 3  
June 7

**Registration Deadlines:**

September 10  
October 2  
October 30  
December 26  
January 29  
April 1  
May 6

**SAT Date:**

May 3

**Dates that MMTC is NOT in Session:**

Thursday October 4  
Friday October 5  
Friday November 9  
Tuesday January 22  
Friday March 14

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Faculty and Staff

Administration:

Lori Putnam, Principal  
Gwen Bacon, Assistant Principal  
Paula Callan, Assistant Principal  
James Marascio, Athletic Consultant

Guidance Department

Diane Damone, Guidance Counselor  
Holly Gunn, Guidance Counselor  
Lisa Hallen, Guidance Counselor  
Brenda Holt, Guidance Counselor

Art Department:

Wendy Burton  
Leone Donovan

Alternative Education Department:

JMG Department

Andrew Willihan

Math Department

Keith Derosby  
Michelle Frigon  
Andrew Haynie  
Nathanael Haynie  
Kathi King  
Julie Kohl  
Jamee Luce  
Jennjifer Mayo  
Heather Merrill  
Debra Michaud-Alexis  
Cathy Sears

Galen Mayhew  
Nate Stubbert

Career Prep Department:

Gail George  
John Hapworth  
Bruce Meader  
Department:  
Fran Sirois  
Becky Thompson

English Department:

Dave Boardman  
Frank Brown  
Mandi Favreau  
Mary Glennon  
Laurel Hanson  
Erin Houston  
BJ Kemper  
Mary Paine  
MJ Rinfret  
Joyce Smith  
Foreign Language:  
Christine Boisvert

Robin Colby  
Karalynn Gibson  
Alison Harvey  
Paula Michaud  
Carol Sturtevant  
Ann Sullivan

Social Studies Department:

Carol Browne  
Bob Browne  
Justin Demott  
Alan Derosby  
Brian Fielding  
Glenn Hutchinson  
Heather Karagiannes  
George Kohl  
JoAnn Lemire

Special Education Staff:

Mark Bachinski  
Jackie Bouchard  
Katie Gorham  
Sonja Guite  
Joanna Mason  
Scott Talcove

P.A.C. Director

Susan Perrino

Physical Education/Health

Stephanie Carter  
Tom Hill  
Bette Robjent  
Tom Sheridan

Science Department:

Jill Feeney  
Rachel Frost  
Steve Mazerolle  
Tom Riker  
Susan Robe  
Bonnie Sammons  
Marge Stehle  
Harry Vayo  
Mike Waters

School Resource Officer:

Tracy Frost

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Educational Techs:

Brenda Breton, In School Suspension  
Pam Elwell, Computer Lab  
Mary Fowler, Special Education  
Tina Frappier, Special Education  
Kiri Guyaz, Library  
Mike Jones, Alternative Education  
Hazel Leary, Alternative Education  
Susan Libby, Computer Lab  
Jackie Locke, Special Education  
Joi Stratton, Special Education  
Lisa Workman, Special Education  
Crystal Shamas-Douglas, Library

Food Service:

Elaine Barrows  
Katie Dugal  
Jane McKenney  
Bernadette Poitras  
Jane Pooler  
Sandra Powell

Visual and Performing Arts Department:

Mandi Favreau  
Andy Forster  
Mike Peterson  
Kevin Rhein  
Pam Rhein

Custodial Staff

Lori Fletcher  
Victor Grivois  
Brian Powell  
Peggy Sirois

Jason Thibedeau

David Young

School Nurse:

Kathy Riddle

Support Staff:

Gil Roy, Lead Secretary, Main Office  
Penny Weibel, Receptionist, Main Office  
Leo Bouchard, Attendance Secretary  
Becky Fisher, Secretary Athletic Dept  
Kathy Atwood, Secretary Guidance Office  
Janice Lindsay, Secretary Guidance Office  
Brenda Stevens, Registrar Guidance Office  
Joyce Anderson, Secretary Adult Education

Library:

Sylvia Jadczyk

## **MESSALONSKEE SCHOOL DISTRICT PHILOSOPHY**

*The Messalonskee School District promises to help each child entrusted to its care become a well-adjusted, informed, productive, and responsible citizen of the world community.*

To this end, the district's educators, parents, and citizens are committed to offering a liberal education built on a flexible, integrated curriculum which not only stresses the basic tools of learning and respects the integrity of the traditional disciplines, but also emphasizes the application of the tools and the interrelation of subject areas.

We believe that each student must be assisted in acquiring a high level of literacy, which reflects a strong foundation of knowledge, skills, and attitudes; promotes life-long learning; and facilitates adaptation to change. Rapidly evolving technologies and an increasingly complex society require that students learn a sophisticated common body of knowledge and skills. This foundation of learning is the key to adaptability in the face of change. It should take precedence over early specialization.

We believe it is the responsibility of the district to challenge each student to achieve the fullest potential, to develop a positive self-image, to appreciate the uniqueness of self, and to recognize the value of other individuals. Furthermore, the district must help each student to stretch personal aspirations, while developing intellectual

curiosity. Towards these ends, we are committed to promoting opportunities for success for all students. As a graduate of our educational program, each person should be able to:

- Demonstrate an ability to solve problems;
- Communicate effectively in writing and orally;
- Research, analyze and use information appropriately;
- Appreciate aesthetic aspects of world cultures through art and music;
- Recognize and practice healthful living;
- Understand the fragility of our environment; and
- Make responsible decisions that contribute to the common good, our democratic ideals, and global interdependence.

Upon graduation, Messalonskee students should leave fully capable of competing and interacting successfully in the world community, while also pursuing a satisfying quality of life and contributing to the general betterment of others.

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## **ACADEMIC INFORMATION**

### **Section 1- Graduation Requirements, Grading and Promotion**

#### **Graduation Requirements:**

Students are required to have a minimum of 23 credits in order to be eligible to graduate. To receive a Messalonskee High School diploma a student must complete the following core courses and demonstrate the ability to research and present information in a curriculum research project.

English	4 credits
Social Studies	4 credits
Science	3 credits
Mathematics	3 credits
Phys Ed (3 semesters)	1-½ credits
Health (1 semester)	½ credit
Fine Arts	1 credit
Career Prep	½ credit
Electives	6 credits
CRP	completed

The principal determines awarding transfer credits from other schools. Pupils identified as exceptional children will receive a diploma upon satisfactory completion of their Individual Education Plan.

#### **Grading Scale:**

The basis for the academic achievement mark is the teacher's evaluation of the quality of a student's performance in a subject.

90.100	A-Superior
80.89	B-Above Average
70.79	C-Average
60.69	D-Below Average
Less than 60	F-Failure, no credit

Reports on standards will use a 1-4 scale: 1 (does not meet), 2 (partially meets), 3 (meets), and 4 (exceeds).

**Honor Roll Requirements:**

High Honors/Distinction:	Grade Point Average of 93-100
High Honors:	Grade Point Average of 87-92
Honors:	Grade Point Average of 83-86

A grade below 70 (C-) or I for an incomplete grade makes a student ineligible for Honor Roll recognition. All incomplete grades must be made up within two weeks after grades close for that ranking period unless special permission is granted by administration.

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**Promotion:**

In order to make satisfactory progress toward earning the required credits at MHS; it is essential that a student have at least the following:

- 6 credits at the end of the freshman year
- 12 credits at the end of the sophomore year
- 18 credits at the end of the junior year
- 23 credits at the end of the senior year

**Section II-Records, Admissions, and Withdrawals**

**Student Records:**

Maine School Administrative District 47 adheres to all aspects of the Family Educational Rights and Privacy Act. Parents have the right to inspect, to request copies and to appeal the inclusion of some materials found in a student's file. Parents are urged to contact their school principal to discuss records or to request a copy of their student's file.

**Release of Information to Military Recruiters and Colleges:**

The federal No Child Left Behind Act requires secondary schools to provide student names, addresses and telephone numbers to both military recruiters and institutions of higher learning upon request. Parents or legal guardians have the right to request that the school not release such information. Forms, specifically for this purpose, will be distributed at the beginning of each school year.

**The Family Educational Rights and Privacy Act (FERPA):**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age certain rights with respect to the student's education records. They are:

- 1). The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.

Parents or eligible students should submit to the school principal (or the appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2). The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.

Parents or eligible students may ask MSAD 47 to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

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3). The right to consent to disclosure of personally identifiable information contained in the student's educational records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel); a person, or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist). A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the District may disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.

The District may also disclose directory information without consent. Directory information would not generally be considered harmful or an invasion of privacy if disclosed. Directory information includes student's name, date of birth, major field of study, dates of attendance, degrees, awards, and the most recently attended school.

4). The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605

5). The school department has designated the following information about students as directory information: name, the student's participation in officially recognized activities and sports, height and weight of student athletes and grade level in school of students in extracurricular activities, dates of attendance in the school unit, and honors and awards received.

6). Parents of eligible students have the right to refuse to let the school department designate any or all of the types of information about the student as directory information by notifying the school department in writing by **October 1<sup>st</sup>** for the current school year.

Absent of such notice, the school department may disclose directory information about students.

**Admission of Resident Students:**

School Administrative District 47 shall admit as students those children of legal school age who live with parents or legal guardians residing within the municipalities of Oakland, Belgrade, Sidney and Rome.

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Guardianship shall be substantiated by a copy of a court order appointing the resident as guardian of the student. No student shall be accepted for enrollment on the basis of guardianship established by a power of attorney.

State wards shall be considered resident of the district for the purposes of school enrollment.

**Student Withdrawal/Transfer Procedure:**

When a student is intending to withdraw or transfer from Messalonskee High School the following procedures will be followed:

1. The student and/or parent will notify the guidance office and meet with the appropriate counselor to acquire the withdrawal/transfer form;
2. The parent must sign the withdrawal/transfer form;
3. The student should see teachers to obtain grades, return books, and get teacher signatures;
4. If additional records are requested, the student may have copies of necessary information to take to receiving school;
5. If health records are requested the student/parent will be referred to the school nurse;
6. Official school records will be sent to the receiving school upon official request.

## **GUIDANCE AND SUPPORT SERVICES**

The guidance department at Messalonskee High School is structured to help students explore information and receive assistance in all aspects of their educational and personal experience. Students are encouraged to use the resources of the guidance office regarding selection of their high school course of study, career information, college information, community colleges and professional/trade schools, and military career information. The guidance office also offers services to students needing information or assistance with concerns of a personal nature. Students are encouraged to stop by the guidance office any time and schedule an appointment with their counselor.

The Messalonskee High School guidance department has four guidance counselors, two guidance secretaries and a registrar. Each counselor is responsible for a part of the alphabet and that counselor remains the counselor for those students through their graduation.

Diane Damone-Guidance Counselor  
Holly Gunn-Guidance Counselor  
Lisa Hallen-Guidance Counselor  
Brenda Holt-Director of Guidance  
Janice Lindsay-Secretary  
Brenda Stevens-Secretary/Registrar

The guidance department can be called directly, 465-4989.

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### **Scholarships:**

There are excellent opportunities for graduates to receive financial help to continue their education. It is important that students acquaint themselves with scholarships and the application procedure. For more information contact your guidance counselor.

### **Academic Load:**

Students are required to be enrolled in the equivalent of three courses each semester.

### **Course Change:**

There will be an add/drop period of five school days at the beginning of each semester. Students may request course changes in their schedule during this time by making an appointment with their counselor. **There will be no schedule changes after the closing of the add/drop period unless requested by a teacher, parent or administrator.** Students who are experiencing difficulty with their classes after the add/drop period are requested to first speak with their teacher.

Students who withdraw from a class after a grade has been posted (quarter or semester) will have the course noted on their transcript as "withdrawn," along with the final indicated grade.

### **Failed Courses:**

Failure of a required course may be made up in summer school or during the following semester. Freshman and sophomores who do not earn enough credits to be advanced to the next class level will remain with the same class in which they finished the year. The academic standing of these students will be evaluated at the next mid-year by the principal and guidance counselor. If the students are in good academic standing, and are on track to complete their year with enough credits to be designated as a sophomore or junior, they will be advanced at that time. Juniors who do not have enough credits to be advanced will have their academic record evaluated by their counselor, and will be promoted to senior status if a feasible plan for graduation can be completed.

### **Learning Center:**

Students are allowed to sign out of study hall to go to the Learning Center for tutorial services. Tutorial services include help from teachers, peer tutors, volunteers and computer tutorial software. An administrator may assign students to the Learning Center for extra help.

Students interested in being a peer tutor in the Learning Center should contact Ms. Favreau in Rm. 125. Peer tutors may earn a ½ credit for 90 hours of tutoring.

### **Lunch Tutorial:**

Teachers may be available during homeroom for additional academic help, except on Tuesdays, when students will participate in silent reading.

**Library Media Center:**

The Messalonskee High School Library Media Center contains over 15,000 volumes of printed material, an ever-expanding collection of audio and video curriculum supplements, as well as current and past periodicals. The Library is open from 7:30 a.m. until 4:30 p.m. each day.

The following guidelines have assured cooperation and efficiency to the Library's operation:

- When entering, please leave backpacks by the door on the wall hooks.
- Please be quiet and do not disturb others.
- No food or drink is allowed.
- No board games or computer games.
- No e-mail or chat rooms.
- You may sign up for only one half of a block period per day.
- Only 4 people seated at a table. Please leave the furniture where it is.
- Books may be checked out for 2 weeks, and may be renewed twice, after which the book must be returned.
- To renew, it is not necessary to have the book with you; but you do need to stop in and ask the library staff to renew it.
- You are responsible for due dates and overdue fines. Remember that other students need the same books for assignments, so please be considerate.
- Be careful about taking out too many books at once-overdue fines add up quickly.
- Overdue book fines are charged at 5 cents per book per day, with a 3-day grace period.
- Overdue lists are posted on the wall outside the Library, and are distributed regularly to homeroom teachers.

**Special Education:**

In general, students having disabilities (physical or mental/emotional) that have an adverse affect on their educational performance have a right to a free and appropriate special education. Messalonskee High School has specific procedures for identifying and serving students who have such needs.

**Referral Process:**

Referrals for special education services can come from school staff, parents, students, our screening process, or medical or other outside entities. All referrals must go through the school and the Pupil Evaluation Team (PET).

When a student is referred for special education services, the parents will be contacted to request permission for an evaluation of the student to determine whether or not they qualify.

Parents' or students' concerns or questions regarding special education may be directed to their guidance counselor, one of their teachers, a school administrator, high school special education department or the district special education director. The phone number of the district special education office is 465-2435.

### **Section 504 of the Federal Rehabilitation Act:**

Although similar in ways to special education protocol, Section 504 prohibits discrimination on the basis of disability and is broader than special education as described above.

A person is disabled under 504 if the person has a physical or mental impairment that substantially limits one or more of the major life activities, such as seeing, hearing, speaking, walking, talking, learning, or if they are regarded to have such an impairment. Whether a student has a physical or mental impairment will usually be determined through an evaluation process.

Messalonskee High School has a referral process that includes team meetings, the availability of evaluations, programming determinations arising from those team meetings and notification of parents of their rights under the law.

Parent or student concerns regarding Section 504 eligibility should be directed to the Messalonskee High School guidance department.

## **ATTENDANCE POLICY/PROCEDURES**

The faculty, parents, and students of Messalonskee High School community believe that attendance in the classroom is important and essential to the education of our students. An absent student does not benefit from nor contribute to class activities and discussion. Students should make every opportunity to minimize absences.

### **Messalonskee High School Attendance Policy:**

When a student has accumulated more than;

5 absences (excused or unexcused, or planned absence) per ½ credit the student may not receive credit,

10 absences (excused or unexcused, **or planned absence**) per one credit the student may not receive credit.

Parents or guardians will be notified in writing of a student's absenteeism two times prior to a loss of credit. They will also be notified when a student exceeds the above totals.

### **Excusable Absences:**

The following absences are excused, **although they count toward a student's total absences**. Make-up work will be permitted and granted. Maine law designates five reasons why a school may excuse a student's absence. These are:

1. Personal illness;
2. An appointment with a health professional that cannot be made outside of the regular school day;
3. Observance of a recognized religious holiday when the observance is required during the regular school day;
4. A family emergency (verification may be required);
5. A planned absence for personal or educational purposes that has been approved by the school. (Approval must be secured in advance.) Planned absence forms are available in the Main Office.

In addition any exceptional situation that has approval from the Superintendent may be considered excused.

Despite the fact that an absence is excusable by law and the school, it still counts towards a student's total absences.

Absences not noted above will be reviewed by the administration.

Parents are responsible for notifying the school of the reason for the student's absence. However, because Maine School Law is specific, parental permission for an absence does not assure that it will be an excused absence.

**Excused Absence Documentation/Notes:**

Upon returning to school after an absence the student is expected to report to the Main Office with a signed note (within 48 hours) from his/her parent/guardian including the reason for the absence and the date(s) before going to class. Medical documentation is required for those absences that involve a medical issue or appointment.

**Unexcused Absences:**

All absences not listed above or approved specifically by the school administration are classified as unlawful by state law and are in violation of the MHS attendance policy. Failure to bring in an excused absence note will result in an unexcused absence. A student with an unexcused absence will receive a zero for any work missed in each class. Unexcused absences include, but are not limited to:

- A. Skipped school (Senior skip day is considered a violation of this policy).
- B. Skipped classes, class time or study halls.

**Note:** Unexcused absences may result in disciplinary action.

**Make-Up Procedure and Guidelines:**

It is the responsibility of the student upon entering school after an absence to get his/her assignments and any other make-up work from each teacher. When absent for more than a day, students should make arrangements to gather assignments in order to return to school prepared. Students may e-mail teachers or contact the Main Office to obtain assignments. Negligence in this area will adversely affect both learning and course grade.

**Tardiness to Class:**

Students are expected to be on time for class. Failure to do so will be dealt with by the teacher with make-up time or detention(s). Missing more than 40 minutes of a class will be recorded as a class absence.

**Tardiness to School:**

Unless approved for late arrival, students who arrive at school after 8:00 a.m. are tardy. Upon arrival to school students must report to the Main Office. A note from his/her guardian explaining the reason for the tardiness should be presented to the attendance secretary. Students will be issued a tardy pass, which will admit them to class. Most reasons for tardiness (oversleeping, missing the bus, car problems, etc.) are unexcused.

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Senior students who have late arrival and/or leave for lunch and are consistently tardy (more than three times) to period 2 or to period 3 will lose his/her senior privileges for a period of three weeks. Repeat offenders will lose their privileges for nine weeks or more.

**Dismissal from School:**

Students who need to be dismissed for an appointment should present a parent/guardian note to the Main Office on the morning prior to the dismissal. The student should receive a

dismissal slip to present to his/her teacher at dismissal time. Upon leaving the building the student must sign out in the Main Office.

If a student is being dismissed due to illness he/she must receive a dismissal slip from the nurse prior to leaving. Students are discouraged from contacting parent/guardian and arranging for dismissal on their own.

Messalonskee High School students will be released only to parents, legal guardians, and other persons specified on the student's emergency card. If the administration has reason to question the authenticity of any written or verbal communication regarding the release of a student, the parents/guardians shall be contacted for confirmation.

**Appeals Related to Attendance Policy:**

Once a student has exceeded the number of allowable absences, the student's case will be reviewed by guidance and administration and a decision will be made to withhold credit for that course(s). Should credit be withheld, the student and his/her parent/guardian will be given the opportunity to meet with the Attendance Committee (members will include the student's classroom teachers, an administrator and the student's guidance counselor) and discuss any extenuating circumstances that they believe should be considered.

Should a student and/or his/her parent/guardian wish to appeal his/her attendance a request in writing must be made to an administrator. The committee will consider the totality of the circumstances involved and make a decision regarding a waiver of the loss of credit. The decision of that committee is final.

We ask parents'/guardians' assistance in dealing honestly with student absences and aiding students to accept responsibility for their actions. Written excuses that allow students to skip or cut classes only hurts the student's academic progress.

**Homeroom Attendance:**

Homeroom attendance is **mandatory** for all students. Failure to attend homeroom on a daily basis will result in disciplinary action.

**CODE OF CONDUCT**

Student responsibility is necessary for a healthy learning environment. Good behavior at school activities is required for the safety and well being of students and citizens.

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While most matters of behavior are governed by self-regulation, common decency, common sense, and a mutual respect for students, faculty and administrators, some rules must be specifically stated.

**Students are expected to:**

1. Attend all classes, homeroom, and study halls on time.
2. Respect the authority of those adults in charge, whether they are a classroom teacher, a substitute, or a support staff employee.
3. Respect school property and the property of others. It is school policy to charge students for damage caused by them whether it be an accident or intentional.
4. Avoid violence at all costs. Immediately report fighting in school, on school grounds, or at school activities.

5. Be safe and care for the safety of others.
6. Remain on school grounds unless you have been approved for dismissal.
7. Be considerate of others by controlling offensive language and socially unacceptable behavior.

**Due Process:**

All students will be accorded the following process prior to the determination of any disciplinary sanction:

1. Oral or written notice of the charges against them;
2. An explanation of the evidence if the charges are denied;
3. An opportunity to present their version of the incident.

**Office Discipline Referrals/Students Sent Out of Class:**

When dealing with inappropriate behavior, teachers may refer the student to the Assistant Principal's office. An office discipline form will be filled out and submitted to the assistant principal describing the behavior demonstrated by the student.

Any student sent out of class must report to the office immediately. A student sent out of class for disruptive behavior may not return to that class until the situation is resolved. A parent conference with the teacher may be necessary. **An initial teacher referral will result in a detention to be served with the teacher making the referral.**

**Detention:**

Students who violate certain rules and regulations may be required to stay after school for detention. There are two types of detention:

1. Teacher (classroom) detention: Students may be required to stay after school by their teachers when circumstances warrant for classroom related infractions and infractions of certain general school rules. **Note:** Failure to serve a teacher detention will result in an office detention.
2. An administrator assigns office detention: Students are to report to office detention from 2:30-3:30 p.m. with sufficient work. **Note:** Failure to serve an office detention will result in an internal suspension.
3. Report directly to the ISS room when the 8:00 a.m. bell rings and go directly to the bus or ride when dismissed from the ISS facility at 2:30 **(This includes seniors with late arrival and early release privileges.)**
4. Students assigned detention are given one-day notice, so that transportation arrangements may be made. Transportation in these cases is the student's responsibility. Jobs, extracurricular activities, visits, appointments, etc, will not take precedence over detention.

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**In-School (Internal) Suspension:**

In-school suspension (ISS) is assigned to a student who has broken one or more of the school rules. ISS not only allows a student to remain in school and current with school work, but it also allows the student time to reflect upon behavior and to make a conscious effort in the future to follow school rules.

While in ISS a student is expected to:

- Work on school assignments.
- Collect their own assignments prior to attending ISS.
- Not communicate with others while assigned to ISS.

- Not participate or attend extracurricular activities, day or night, the day he/she is assigned to ISS.
- Report directly to the ISS room when the 8:00 a.m. bell rings and go directly to the bus or ride when dismissed from the ISS facility at 2:30.
- Remain seated at all times in their assigned seat.
- Have a pen/pencil and schoolwork in their possession. All other personal material will be taken and held by the ISS monitor until the end of the school day.
- Not write on desks, walls, etc.
- Follow all behavior rules generally expected while in school.

**Suspension/Expulsion:**

Suspension may be used as a disciplinary measure when other means of correcting misconduct have failed, or in instances of gross misbehavior that threatens the safety of others or violates the rules of conduct set by the School Board.

Suspended students are expected to keep up with course assignments. It will be the responsibility of the student and parent to obtain assignments. Students who are suspended may not attend school functions or be on school grounds during suspension. **Days of suspension do not count toward a student's maximum number of allowable absences.** At any time, a student and parent may be required to meet with teachers, administration, the superintendent, or the School Board regarding a disciplinary incident or a disciplinary record.

# UNACCEPTABLE BEHAVIOR AND CONSEQUENCE

INFRACTION	CONSEQUENCES (May result in the following consequences)		
	FIRST	SECOND	THIRD/SUBSEQUENT
Aggressive Behavior/Fighting	1-10 days <b>external suspension</b>	5-10 days <b>external suspension</b>	Meeting with Superintendent of Schools and possible expulsion
Being in an unauthorized area	1-3 office <b>detentions</b>	1-3 days in <b>school suspension</b>	3-5 days in <b>school suspension</b>
Being in parking lot without permission by an administrator	1-3 days in <b>school suspension</b>	3-5 days in <b>school suspension</b> & loss of driving privileges or <b>external suspension</b>	1-10 days <b>external suspension</b> & loss of driving privileges
Being sent out of class	1-3 office <b>detentions</b>	1-3 days in <b>school suspension</b>	3-5 days in <b>school suspension</b>
Cutting class (includes study hall & homeroom)	1 day in <b>school suspension</b>	2 days in <b>school suspension</b>	3 days in <b>school suspension</b> subsequent: 3 days <b>external suspension</b>
Disrespect or insubordinate to staff	1-3 days in <b>school suspension</b>	3-5 days in <b>school suspension</b>	1-10 days <b>external suspension</b>
Failure to report to the office	1-3 office <b>detentions</b>	1-3 days in <b>school suspension</b>	3-5 days in <b>school suspension</b>
Failure to sign in when tardy or sign out when dismissed	1-3 office <b>detentions</b>	1-3 days in <b>school suspension</b>	3-5 days in <b>school suspension</b>
Failure to serve a teacher detention	1 office <b>detention</b>	1 day of <b>internal suspension</b> if the office detention is not served	
Forged or altered note/pass	1-3 office <b>detentions</b>	1-3 days in <b>school suspension</b>	3-5 days in <b>school suspension</b>
Harassment/threatening behavior Discipline consequences will depend upon the severity and nature of the harassment and the willingness of the involved students to cooperate in restoring appropriate social interaction.			
Discipline can range from detention to external suspension.			
Leaving class without permission	1-3 office <b>detentions</b>	1-3 days in <b>school suspension</b>	3-10 days in <b>school suspension</b>
Leaving school without permission	1-3 days in <b>school suspension</b> & loss of driving privileges	3-5 days in <b>school suspension</b> & loss of driving privileges or <b>external suspension</b>	1-10 days <b>external suspension</b> & loss of driving privileges
Lunchroom violations	1-3 days of office detention	1-3 days of in <b>school suspension</b>	3-5 days in <b>school suspension</b>

INFRACTION	CONSEQUENCES (May result in the following consequences)		
	FIRST	SECOND	THIRD/SUBSEQUENT
Offensive language	1-3 office <b>detentions</b>	1-3 days in <b>school suspension</b>	3-5 days in <b>school suspension</b>
Parking/Driving violations	30 days parking permit suspension 1 calendar year parking permit suspension		
Possession of fireworks or weapons	1-10 days <b>external suspension</b> and possible expulsion	5-10 days <b>external suspension</b> and possible expulsion	
*Possession of tobacco products	1 day in <b>school suspension</b>	3 days in <b>school suspension</b>	3 days in <b>school suspension</b>
**Stealing	1-10 days <b>external suspension</b>	5-10 days <b>external suspension</b>	
***Substance Abuse	10 days <b>external suspension</b> <b>expulsion</b>	10 days <b>external suspension</b>	Meet with Superintendent & possible
Transfer of Prohibited Substance	<b>external suspension pending expulsion hearing</b> by the school board		
Truancy	1-3 days in <b>school suspension</b> & loss of driving privileges	3-5 days in <b>school suspension</b> & loss of driving privileges or <b>external suspension</b>	1-10 days <b>external suspension</b> & loss of driving privileges
**Vandalism	1-10 days <b>external suspension</b>	5-10 days <b>external suspension</b>	

\* Administration will encourage the parents and student to attend an educational program related to tobacco use and its effects on the health of the user. Please refer to policy ADC "Tobacco-Free School" located on the District's website

\*\* In case of vandalism and stealing a student will be held responsible for repairing or replacing the item(s) damaged or stolen.

\*\*\* A substance abuse violation will result in an immediate 10-day external suspension with referral to a MHS guidance counselor for referral to appropriate intervention services.. Please refer to policy JFCI "Student Substance Abuse Discipline" located on the District's website.

- All homework assignments assigned during suspension are due the day the student returns to school (the student would have 3 days once he/she returns to school to make up any tests, quizzes, or lab work assigned during suspension).
- Repetition of infractions may result in a meeting with the Principal and/or Superintendent of Schools to examine the student's educational plan and/or to develop a behavior plan in order for the student to remain at Messalonskee High School.

**Parent Notification:**

Messalonskee High School will notify parents or guardians in writing of a student's disciplinary action. When disciplinary action results in suspension, every attempt will be made to contact parents as soon as possible.

**Other Offenses:**

The offenses listed herein do not cover all incidents that may result in disciplinary action. Behavior that violates general norms of student conduct will result in disciplinary action. Violation of some school rules is also a violation of the law and may be referred to our School Resource Officer, e.g., harassment, theft, drugs, alcohol, and traffic offenses.

## GENERAL INFORMATION

**Cheating/Plagiarism:**

The classroom teacher will contact parents and **NO** credit will be given.

**Courtyard Rules:**

- Students who are passing all their courses may sign out of study hall with a pass to the courtyard.
- A student with a pass to the library or computer room must stay in those areas and not in the courtyard.
- Quiet activities only, no games or projectiles.
- Students must stay in the courtyard, and not be near the library, front entrance, classrooms or the parking lot.
- Should a student leave the courtyard due to inclement weather or other reason, they must return to their study hall.
- Students must deposit trash in the barrels provided.
- Failure to follow the above rules will cause the student to lose their courtyard privilege for the remainder of the year.
- It may become necessary to close the courtyard due to disruptive or inappropriate behavior (trash, graffiti, language, games, etc.)

**Dances/School Activities:**

- There must be at least six (6) chaperones and two (2) police officers at all dances.
- Once students arrive on school grounds they must promptly enter the building where they are to remain until the conclusion of the activity.
- When a student leaves the activity they will not be allowed to return and should depart from school grounds immediately.
- Messalonskee High School students may invite a guest by signing that person in on the guest dance list in the Main Office on day prior to the activity.
- Students must arrive by 9:00 p.m. to gain admittance into the dance (8:00 to 11:00 p.m.).
- For admittance into the prom students must arrive by 10:00 p.m.

Messalonskee High School students may invite a guest by signing that person in on the guest dance list in the Main Office one day prior to the activity. **(No middle school students or students over the age of 20 will be allowed to attend high school dances.)**

**Guests from other high schools attending as a guest of an MHS student must complete and return a dance guest form prior to being added to the guest list.**

**Dress Code:**

All students are expected to dress appropriately for a K-12 educational environment. Any clothing that interferes with or disrupts the educational environment is unacceptable. Clothing with language or images that are vulgar, discriminatory, or obscene or clothing that promotes illegal or violent conduct, such as unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia, or clothing that contains threats such as gang symbols is prohibited. Clothing should fit, be neat, and clean, and conform to standards of safety, good taste, and decency. Shoes must be worn at all times. Clothing that exposes cleavage, private parts, the midriff, or undergarments or that is otherwise sexually provocative is prohibited. Parents of students requiring accommodations for religious beliefs, disability, or other good cause should contact the principal. Some courses and programs may require specific clothing or equipment. Students not complying with this code will be asked to cover the noncomplying clothing, change clothes, or go home. Repeated infractions will result in disciplinary action.

**Driving/Parking Regulations for Students with Vehicles:**

Students may bring vehicles to school provided:

- The vehicle is operated in a safe and responsible manner, including a **10 MPH** speed limit on school property.
- The driver registers their vehicle with the School Resource Officer prior to bringing the vehicle to school (annual fee-\$5.00)
- Drivers of unregistered vehicles will be issued a \$10.00 fine.
- Drivers park properly in the designated parking area.
- Drivers do not visit or move their vehicle, nor drive off campus before the end of the school day without permission from an administrator.
- Students arrive on time for school. Tardiness may result in suspension of parking permit.
- Students must use the student parking lot at all times including after school hours.

Students may continue to bring vehicles onto school property provided:

- Regulations are observed.
- Driving habits are acceptable.

Violators will lose the privilege of bringing vehicles onto school grounds. **Discipline pertaining to parking permits is accumulative throughout the four years the student attends Messalonskee High School (i.e. the student does not receive a first offense discipline more than once in his/her career at Messalonskee).**

Messalonskee administration reserves the right to have a vehicle towed because of violations of this policy.

**Drugs, Alcohol, Tobacco:**

The Messalonskee School District recognizes that illegal drug and alcohol use and abuse are a detrimental part of today's society, which needs to be addressed. It is the District's philosophy to educate students, foster rehabilitation, and deter the use and possession of alcohol and drugs including, but not limited to: illegal drugs, steroids, and other prescription drugs when not prescribed, look-alike substances, inhalants, and drug paraphernalia.

The Board recognizes that it is illegal for a student under 18 to purchase, possess, or use tobacco products. The Board also recognizes that tobacco products are extremely addictive and intends that this policy will deter students from the use of tobacco products and will encourage students using such products to make an earnest attempt to quit.

**Emergency Record Card:**

A personal record card must be completed/reviewed by the parent or guardian and returned to the Main Office the first week of school. This form provides information for emergency use. Changes in employers, telephone numbers, doctors, and address, must be kept current in case of an emergency. (Computer privileges will be revoked until the updated card is received in the main office.)

**Fire Procedures:**

Fires are a dreaded fear of schools; it is imperative that students know the exits for classrooms and that teachers make sure all students have left the building in the event of a fire or a fire drill. Tampering with fire protection apparatus is a serious threat to the safety of our students and staff and will result in severe disciplinary action.

**Hallway Behavior:**

Students must respect the rights of others. Running, shouting, and public displays of affection are unacceptable behaviors. Hallways are off limits during scheduled class time. Food or drink may only be consumed in designated lunch areas.

**Homebound Instruction:**

Provisions may be made for instruction of children homebound by reason of illness or other circumstances. Parents should contact the guidance department to initiate homebound instruction.

**Homeroom:**

Every student is assigned to the same homeroom teacher for the four years at Messalonskee High School. This assures that each student has a daily connection with at least one adult throughout his or her four years. Students are expected to report and remain there throughout the homeroom period. Failure to report to homeroom will be treated the same as skipping a class. Seniors are required to attend mandatory homerooms as announced. Seniors may also lose their senior privileges.

The homeroom period is also a time to distribute important information, complete surveys and gather student input.

**Insurance:**

Parents may purchase student insurance. Information will be given to students to bring home on the first day of school.

**Intimidation/Threatening Behavior**

**Harassment/Sexual Harassment:**

Behavior that is intimidating, threatening, harassing or bullying will not be tolerated and violators will be treated seriously. Violators will face consequences issued by the school that will vary from detention to external suspension and a possible meeting with the Superintendent of Schools. This behavior is **against the law** and any action of this nature will be referred to the school resource officer for legal action.

Bullying is a repeated act of intimidation directed at another individual. Bullying includes but is not limited to assault, tripping, pushing, hitting, intimidation, rumor-spreading, and isolation, destruction and theft of property and name-calling.

Any conduct, which constitutes sexual harassment of a Messalonskee School District student, is prohibited and will not be tolerated by the Messalonskee School District. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment. School district policy GBA "Sexual Harassment of Students" is located in the appendix of this handbook.

**Lockers:**

Lockers are school property that students are provided for convenient storage. The school retains the right to open and inspect lockers and their contents at any time. Therefore, students should not expect that items stored in their lockers would be kept private.

Lockers are provided for keeping books and other property needed at school. In order that lockers may provide the security intended, students are strongly advised to keep their locker locked at all times. Failure to do so is a temptation to others and may result in loss of property. One invites loss by divulging locker combinations to others.

**Lunchtime Behavior:**

Students are expected to use good manners and respect the rights of others. When students are finished with their meals, they should clean up after themselves. Students are under the supervision of any and all faculty or staff members present. Discourteous or inappropriate behavior will result in disciplinary action. Consequences for any disciplinary action during lunch will result in a student being assigned to a designated lunchroom.

**Medication:**

If it is necessary for a student to take medication during school hours, the medication must be brought to the office, where it will be placed in a safe place until needed. The

container must be clearly labeled with the student's name, name of medication, exact individual dosage and time to be taken. Bring only the medication needed for the school day, **not** the entire prescription. The medication shall be self-administered by the student under appropriate supervision.

**Passes from Class**

Students may not leave class or study hall without a pass. If a student wishes to meet with a teacher or counselor during class time, he/she should obtain a pass in advance. It is the student's responsibility to have proper authorization to be out of class.

**School Cancellations:**

If school is cancelled or dismissed early because of weather, announcements are made on Channels 2, 5, 6, 7, 8, and 13, and radio stations 92.3, 102.5 and 106.5 after 6:00 a.m. You may also view cancellations at: [www.cancellations.com](http://www.cancellations.com)

**Senior Privileges:**

## **Lunch**

The Messalonskee School District allows seniors in good standing to have the privilege to leave school during lunch. Seniors in good standing are seniors who are passing all courses the previous grading period and have had no discipline referrals involving school administration that result in any type of suspension from school (in-school or external) during this same time period. When a senior does not meet the academic and behavior requirements outlined above, the privilege to leave at lunch will be revoked for the ensuing ranking period.

## **Late Arrival/Early Release**

Senior students have the opportunity to arrive late or leave school early if they meet the following requirements:

- Be performing at an academic level in all classes that will allow the student to graduate on schedule.
- Be enrolled in and passing three courses each quarter.
- Have a period one or period four study hall scheduled.
- Not have an after school activity, practice or event that meets prior to 3:15 p.m.
- Have the permission of his or her parent or guardian.
- Report to period 2 on time when arriving late.
- Leave school grounds when dismissed.
- Not take any student who has **not** been dismissed with him or her.
- Fulfill any disciplinary action, which will take precedence over the late arrival/early release. (In school suspension is from 8:00-2:30 and detention is from 2:30-3:30)

The privilege of arriving late or leaving early from school can be revoked at any time if the student fails to meet any of the above requirements. If a student continues to arrive late or leave early after the privilege has been revoked the discipline consequence will be the same as "cutting class".

If a senior student desires this privilege he/she must fill out the proper paperwork with administration for approval at the beginning of each semester.

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Messalonskee High School does not provide for an open campus. Seniors are not allowed to leave campus during classes, study halls (period two and three) and homeroom. Seniors must report to period two and three study halls even when they have the privilege to leave at lunch.

## **Skateboards and In-Line Skates:**

Skateboards and in-line skates are not permitted on campus due to safety issues. These items will be confiscated and held in the office.

## **Student Drop Off/Pick Up Procedures:**

Safety is of utmost concern when students are being dropped off or being picked up from school. **Before and after school parents are asked to drive to the gymnasium entrance in the faculty parking lot.**

Other times of the school day, parents are asked to check in the Main Office to sign out students. At this time it is appropriate to use our main entrance. Parents dismissing students between 8:00 a.m. and 2:25 p.m. are asked to check in at the Main Office.

**Study Halls:**

Teachers will ensure that all study halls are quiet. Students should come prepared to use the time wisely.

**Telephones/Electronic Devices:**

It is requested that parents leave messages for students only in emergencies. Students will not be called out of class except for emergencies. Students may use the pay phone only before school, during lunchtime, and after school. Students may not use office or classroom phones without permission. The use of electronic devices such as pagers, cell phones, CB radios, tape and disc players, two-way radios, etc. is prohibited in the classroom unless a teacher specifically authorizes students to use such a personal electronic device for a specific purpose (such as entering an assignment in a PDA).

Students may use electronic devices between class periods and during lunch periods. Cellular telephones must be kept on vibrate mode to avoid disrupting others.

The use of cameras, including camera phones, is strictly prohibited in locker rooms, changing areas, restrooms, playgrounds, and buses. Pictures and/or videos may be taken for school purposes, such as class pictures, athletics, or yearbooks. In other instances, students are required to obtain permission before photographing any individual.

Students violating these rules will be subject to discipline, which may include:

- Exclusion of the device from school for an extended period.
- Sanctions ranging from detention to expulsion from school depending upon the nature of the offense and the student's disciplinary record.

Please refer to Policy JFCK-R Student Use of Cellular Telephones and Other Electronic Devices.

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**Textbooks:**

Students are responsible for the care and return of books, and will be charged if books are lost or damaged. Book covers are required.

**Transportation:****Buses**

Students must obey State bus regulations and cooperate with the bus drivers. While on buses, students are responsible directly to the driver and disorderly conduct or refusal to cooperate with the driver shall be sufficient reason for refusing transportation to any student. **Once students arrive on school property they must enter the building and may not leave without permission.**

**Mid-Maine Technical Center Students**

Students who attend MMTC are transported to and from the center by bus. Vocational students may not take their own vehicles to the center unless they have permission from their parent/guardian, the director of MMTC and an administrator of MHS. Students who miss the bus to the technical center must report to the Main Office and will be given direction by the administration.

**Visitors:**

The administration and faculty discourage students from bringing students from another school during regular school hours. All visitors must obtain a pass from the office. All visitors will report to the Main Office, show proper ID, and must abide by the policies and procedures of Messalonskee High School. Students are permitted to visit MHS if they are considering transferring to MHS during the current school year, have prior approval from an administrator, and have a scheduled appointment with a guidance counselor.

## CO-CURRICULAR ACTIVITIES

Bowling League

Drama

Jazz Band

Key Club

Chorus

Library Aides

Math Team

National Honor Society

Select Chorus

Student Council

TRI – M

Yearbook

Advisor: Mrs. Carter

Advisor: Ms. Favreau

Advisor: Mr. Peterson

Advisor: Ms. Perrino

Advisor: Mr. & Mrs. Rhein

Advisor: Mrs. Sylvia Jadczyk

Advisor: Mrs. King

Advisor: Ms. Donovan

Advisor: Mr. Rhein

Advisor: Mr. DeMott

Advisor: Mrs. Rhein

Advisor: Ms. Fenlason

Ms. Higgins

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### INTERSCHOLASTIC ATHLETICS

File: IGDJ

#### Philosophy

The interscholastic athletics program offers students in grades 6-12 the opportunity to compete in various sports. In sponsoring this program, the Board has adopted the following philosophy.

It is our feeling that the purpose of extracurricular activities is to promote the Physical, mental, moral, social, and emotional well being of the individual participants. It is expected that participants in our program will display the proper ideals of sportsmanship, ethical conduct, and fair play; to show and encourage respect to opposing teams, fellow players and coaches and officials; and finally to encourage a winning spirit while not losing sight of the above ideals. It is the will of this school district that a successful program be made available to all with maximum participation. Liberal use of squad members is desired consistent with the winning tradition. It is further the will of this school district that our young people pursue as many sports and extracurricular activities as possible so as to expand their experiences and that coaches and advisors, working cooperatively, encourage students toward this goal of broad participation.

#### Selection of Team Participants

As is stated above, it is the intent of the Board to encourage broad participation in the interscholastic athletics program. However, due to the nature of certain sports, squad size must be limited. The following designates the various sports as either “open”, meaning participation is “not” limited to a set number of squad members, or “selected”, meaning that squad size is limited and, therefore, certain students may not be chosen for the team.

Even though a sport may be designated as “open” or “selected” based on number limitations, the Board further recognizes the need to insure the health and safety of each individual through proper conditioning and training, as well as the proper acquisition and progression of specific sport skills, techniques, and game strategies. For these reasons, a student must participate in tryouts and/or practices scheduled during the “preseason” time period in order to become a member of any team. This “preseason” time period begins with a date determined by the Maine Principals’ Association for each sport season and officially ends on the date of the Maine Principals’ Association’s first countable game/contest for each sport. Students must meet all local and MPA eligibility requirements in order to participate during this “preseason” time period.

Athletic Programs – Open Participation

Messalonskee Middle School

Cross Country  
Field Hockey  
Football  
Swimming  
Boys’ Track  
Girls’ Track  
Golf

Messalonskee High School

Cross Country  
Fall Cheering  
Football  
Boys’ Track  
Girls’ Track  
Boys’ Swimming  
Girls’ Swimming

\*Athletic Programs – Selected Participation

Messalonskee Middle School

Baseball  
Boys’ Basketball  
Girls’ Basketball  
Cheering  
Softball  
Boys’ Soccer  
Girls’ Soccer

Messalonskee High School

Baseball  
Boys’ Basketball  
Girls’ Basketball  
Competitive Cheering  
Field Hockey  
Softball  
Boys’ Lacrosse  
Girls’ Lacrosse  
Ice Hockey  
Boys’ Soccer  
Girls’ Soccer  
Golf  
Boys’ Tennis

## Girls' Tennis

\*Squad size shall be maximized for all middle school and sub-varsity teams listed as "selected participation".

It should be noted that (a) certain students may not be chosen for a sport in order to insure the health and safety of each individual and (b) future limitations, either due to budgetary restraints or unmanageable numbers, may have to be imposed by the Board in sports which are presently designated as "open participation".

In those sports, which have selected participation, it is the responsibility of the coach to choose the team. It is expected that each coach will base his/her judgment on open tryouts. The tryouts, three days minimum in duration and not to exceed the first Maine Principals' Association (MPA) countable game, should be comprehensive in format, allowing athletes ample opportunity to demonstrate their skill levels while affording the coaching staff sufficient time to assess abilities. Athletes must meet all local and MPA guidelines during the tryout period to participate. Following the last day of tryouts, rosters will be posted announcing the varsity, junior varsity, freshmen and middle school teams.

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As circumstances dictate, this may result in a primary assignment on one squad, while also playing at another level. During the season, players may encounter upward or downward movement in their primary assignments. As athletes move down to junior varsity and freshman squads, some players originally assigned to those levels may have reduced playing time.

Those athletes who will be playing on more than one squad will share practice time at each level. With each team utilizing the same philosophy, offense, defense, etc., shared practice time will provide athletes the opportunity to compete with each other in preparation for game situations.

Cross Reference:     ADC - Tobacco-Free Schools  
                          JFCI - Student Substance Abuse

Date of Revision: December 18, 1995

Revised: August 9, 2000

Reviewed: October 2002

Revised: August 3, 2005

Date of Proposed Revision: August 2, 2006

### **Spectator Guidelines:**

The administrators and coaches of the Messalonskee School District are committed to the promotion of good sportsmanship. It is the responsibility of all (including our guests from visiting schools) in attendance at any athletic contest to respect the opposing fans, officials, the coaches and most of all the athletes.

PLEASE:

- Be respectful during the National Anthem. Stand, remove your hats, and refrain from cheering until its completion.
- Be respectful and courteous during the introduction of players from both teams.
- DO NOT chant group cheers that contain inappropriate or obscene language.
- Stand during the playing of our school song.
- Hand held signs, horns, (to include air horns) and noisemakers of any kind are prohibited.

- Posters and banners are to be placed on walls behind spectator seats. Posters in poor taste will not be allowed.
- Bare chested displays by any spectator will not be permitted.
- Students who choose to leave an event before its completion will not be readmitted.
- The main playing surface of all athletic events should be kept clear at halftime and between games.
- Young children should be kept under adult supervision.

Anyone violating the above guidelines will be asked to leave the event and in addition:

- **First Offense** will result in not being allowed to attend extracurricular activities for one calendar week.

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- **Subsequent Offense** (s) will result in not being allowed to attend for the rest of the sports season and/or school year.

Everyone is urged to cheer and support all our athletic programs. Taunting, trash-talk, and other forms of disrespectful behavior have no place in high school athletics. Your cooperation is expected and appreciated!

### **The Maine Principals' Association**

The Maine Principals' Association (MPA) serves as the governing body of high school athletics. To learn more about the MPA go to [www.mpa.cc](http://www.mpa.cc). To find specific information regarding athletics click on Interscholastic Division.

### **Student Policies**

All District policies referred to in this handbook may be found at [www.msad47.org](http://www.msad47.org). Specific policies will be found by clicking on "policies" and then by going to Section J, students. Policies are also available by contacting the Office of the Principal.

### **Non-Discrimination Statement**

Messalonskee High School does not discriminate in its education and employment programs on the basis of religion, age, race, color, national origin, gender, marital or parental status and disability; and complies with Title VI of the Civil Rights Act of 1964, Title IX Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the American's with Disabilities Act (ADA) of 1990. Inquiries regarding Title VI, Title IX, 504 and ADA may be made to the Affirmative Action Officer, Aaron McCullough, at Messalonskee Middle School.

### **School Song**

Cheer, Cheer for Messalonskee High  
 We are the Eagles, see how we fly  
 Our school colors are so true,  
 We are the brightest red, white, and blue  
 We've got the coach and we've got the steam  
 We've got the spirit to help our team.  
 Our team will win today

It's Messalonskee Eagles  
All the way, Hey!!!

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**BELL SCHEDULE  
2007-2008**

7:55	Warning Bell
8:00-9:18	Period One
9:23-10:41	Period Two

**Lunch/Homeroom Times**

<b>10:41-11:10</b>	<b>Lunch A</b>
<b>10:44-11:13</b>	<b>Homeroom for Lunch "B" Students</b>
<b>11:13-11:42</b>	<b>Lunch B</b>
<b>11:13-11:42</b>	<b>Homeroom for Lunch "A" Students</b>
11:46-1:04	Period Three
1:09-2:27	Period Four

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When seniors are required to report to homeroom or class meetings the following schedule will be followed. Attendance is mandatory for all seniors.

**Senior Homeroom/Class Meeting Schedule**

**Homeroom**

10:44-11:00	Senior Homeroom
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11:00-11:46

Senior Lunch

## **Class Meeting**

10:30-11:00

Class Meeting in PAC

11:00-11:46

Senior Lunch

The MMTC bus will depart at 8:15am.