

## **RSU No. 18 LAPTOP PROTECTION PLAN 2011-12 SCHOOL YEAR**

The use of technology is essential to the success of our students' education. For this reason, RSU No. 18 provides computers, a network and access to the Internet for all students. Students in grades six to 12 are issued laptops for use in accordance with RSU No. 18's Student Computer and Internet Use Policy and Rules (Codes IJNDB and IJNDB-R). Students are responsible for complying with the terms of this policy and the accompanying rules at all times. The policy/rules may be accessed here:

[http://www.rsu18.org/co/RSUNo18/rsu\\_i\\_policies](http://www.rsu18.org/co/RSUNo18/rsu_i_policies). Parents may also request a paper copy of the policy and rules by request to the school office.

### **Proper Care of Laptops**

Students are responsible for the proper care of the laptop issued to them at all times, on or off school property. The following rules must be followed:

- Laptops will not be stored in bathrooms or locker rooms.
- Laptops will not be left out in areas of dampness and extreme temperature (i.e., in a vehicle in the winter or on a hot summer day).
- Laptops will be stored and transported in zipped cases at all times.
- Laptop cases are to be used to store the laptop and cords only.
- Laptops should be stored in the case with the screen facing away from the charger and the CD-Rom toward the bottom of the case.
- Laptops will be kept in the owner's possession or locked up at all times.**
- Laptops will be brought to school with batteries already charged.
- While using your laptop, all drinks should be in sealed containers and placed on a different surface than the laptop.
- You are responsible for all actions involving your laptop. Do not let anyone else other than your parents/guardians use it.

### **Laptop Warranty**

The Maine Learning Technology Initiative Project (MLTI) provides a warranty that covers all manufacturing defects in student laptops. This warranty does not cover accidental damage, loss, theft, or intentional or negligent damage to laptops.

### **Laptop Protection Plan Available for Purchase**

RSU No. 18 is offering a Laptop Protection Plan for parents/guardians that covers accidental damage at a nominal cost. If you choose not to participate in the Laptop Protection Plan, parents/guardians will be responsible for the full cost of repairs or replacement of the laptop if it is damaged. These costs can be substantial. Please see the back of this page for insurance costs and repair/replacement costs.

The Laptop Protection Plan does not cover intentional or negligent damage, loss or theft of the laptop, or failure to follow the laptop care rules listed above. The Laptop Protection Plan also does not cover any costs associated with investigating violations of RSU No. 18's policies/rules which involve the laptop or school computers. The RSU No. 18 administration shall determine whether damage to a laptop is considered accidental, intentional or negligent. If you have questions about the Laptop Protection Plan, please contact the front office 465-2167.

### Examples of Costs to Replace or Repair Uninsured Laptops

|  |       |
|--|-------|
| Replacement of laptop                                    | \$900 |
| Damaged logic board                                      | \$850 |
| Broken LCD due to accident                               | \$375 |
| Broken plastics (top or bottom case, keyboard or hinges) | \$250 |
| Damaged hard disk  | \$250 |
| Damaged DVD drive  | \$225 |
| Lost or damaged battery                                  | \$120 |
| Lost or damaged charger and cord                         | \$73  |

Note: Depending on the nature of the repair(s), several of the above costs could be incurred, resulting in a higher overall bill.

**Remember: Intentional or negligent damage, loss or theft of a laptop are not covered by the Laptop Protection Plan.**

### Cost of Laptop Protection Plan

**Please note that the Laptop Protection Plan has a \$100 deductible per claim.**

| Number of Students in Family<br>(count only 6-12 grade students) | Regular Rates                | Free and Reduced Lunch Reduced Rates* |
|--|------------------------------|---------------------------------------|
| 1 student in family  | \$40                         | \$20                                  |
| 2 students in family   | \$30 per student             | \$10 per student                      |
| 3 students in family   | \$25 per student             | \$10 per student                      |
| 4 or more students in family                                     | \$80 per family maximum cost | \$40 per family maximum cost          |

\*This rate is available only to families who have an approved Free/Reduced Lunch application on file with the school.

**PLEASE COMPLETE AND RETURN THE ATTACHED FORM TO ENROLL IN RSU No. 18'S LAPTOP PROTECTION PLAN.**

**RSU No. 18**  
**LAPTOP PROTECTION PLAN**  
**ENROLLMENT FORM**

**Parent/Guardian Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Student Information (grades 6-12 only):**

| Last | First | MI | Grade                     | Applicable Fee per Student* |
|------|-------|----|---------------------------|-----------------------------|
|      |       |    |                           | \$                          |
|      |       |    |                           | \$                          |
|      |       |    |                           | \$                          |
|      |       |    |                           | \$                          |
|      |       |    |                           | \$                          |
|      |       |    | <b>TOTAL FEE ENCLOSED</b> | \$                          |

**\*See information sheet for applicable fees.**

I understand that RSU No. 18's Laptop Protection Plan covers accidental damage of the laptop issued to my child(ren), and that it does not cover intentional or negligent damage, loss or theft of the laptop.

\_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature

**Please include check or money order payable to: Messalonskee Middle School. Please mail this form to: Messalonskee Middle School, 33 School Bus Drive, Oakland, ME 04963 or drop off the form in a sealed envelope to: Messalonskee Middle School.**

**Coverage begins on the date your payment is processed. Please note that returned checks will incur a bank fee of \$5.00 and possible delay in protection plan coverage.**

\_\_\_\_\_

**School Use Only:** Date Form Received: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Check # \_\_\_\_\_ or Money Order \_\_\_\_\_ Initials of Person Processing Form: \_\_\_\_\_