

MESSALONSKEE SCHOOL DISTRICT (MSAD 47)

File: KF-R

COMMUNITY USE OF OUTSIDE FACILITIES

- 1.) School authorities are not responsible for loss or damage of articles brought onto school property.
- 2.) The person or organization using outside facilities will be responsible for any damage to fields or equipment.
- 3.) The summer use of outside facilities must be approved through the office of the Superintendent of Schools.
- 4.) During school sports seasons, priority for the use of outside facilities will be with the school teams.
- 5.) With the exception of school sports teams, priority for the use of outside facilities shall be given to children and adults who are residents of the district.
- 6.) All adult groups are expected to provide their own equipment.
- 7.) Vehicles are to be parked only in designated areas and shall not be operated on the fields at any time.
- 8.) The grounds shall be policed after use for all debris.
- 9.) All activities shall be of a high moral standard.
- 10.) No alcohol or drugs are permitted at any time.
- 11.) No carnivals, circuses, etc. will be allowed on school grounds.
- 12.) All national and state laws, local ordinances, and rules of police and fire departments regarding public assemblies must be strictly complied with.
- 13.) Additionally, the following regulations shall apply:
 - a.) The high school baseball field is to be used only for baseball.
 - b.) The high school girls' field hockey field is to be used only by girls physical education classes and field hockey teams.
 - c.) The high school girls' softball field is to be used only for the school team and women's softball.
 - d.) To provide for the pre-season practice of school teams, all temporary fences are to be removed from the school grounds by August 15.
- 14.) Failure on the part of any group or organization to comply with the above stated policy may result in denial of further use of the school grounds.

Legal Ref.: M RSA 20:473 (1)

Date of Adoption: October 3, 1979

Reviewed: December 17, 2003

rhonda/KPolicies/KF-R, Community Use of Outside Facilities

COMMUNITY USE OF SCHOOL FACILITIES

1. School authorities are not responsible for loss or damage of articles brought into the building.
2. The person or organization using school facilities will be responsible for any damage to building, furniture, or equipment.
3. The use of the facilities, including gym, must be scheduled with the building principal during the normal school day.
4. Facilities will not be used on Sundays unless the principal has cleared the request through the Superintendent (and if he has questions, through the Board of Directors.)
5. During sport activities only shoes designed for gym use will be used.
6. Groups using classrooms of the assigned area will remain in their scheduled areas and shall not roam about the building.
7. Groups using the gym during non-school hours must be under the supervision of one responsible adult who is acceptable to the principal.
8. Any use of cafeteria will require the presence of a staff member of the cafeteria or one responsible adult who is acceptable to the principal.
9. All activities shall be of a high moral standard.
10. Smoking in any part of the school building is positively prohibited.
11. All national and state laws, local ordinances, and rules of police and fire departments regarding public assemblies must be strictly complied with.
12. Special permission from the principal must be obtained for use of motion picture projectors, other A.V. equipment, decorating, and moving or tuning pianos. No equipment is to be moved into the building without the principal's permission.
13. All groups will be properly supervised and the person in charge will be specifically responsible.
14. All adult groups are expected to provide their own equipment such as basketballs, volleyballs, etc., unless other arrangements are made with the building principal.
15. No alcohol or drugs are permitted at any time in school facilities.
16. When custodial help is required, the building custodian will be employed, if available, at approved district rates.

17. Failure on the part of any group or organization to the above stated policy may result in denial of further use of the school building.

Current practice codified 1976

Adopted: Date of Manual Adoption

Reviewed: December 17, 2003

Legal Ref.: MRSA 20:473(1)

**MESSALONSKEE SCHOOL DISTRICT
COMMUNITY USE OF SCHOOL FACILITIES**

As the responsible individual for the _____,
group/organization

I duly acknowledge the receipt of the regulations governing the use of
the school facilities and accept the responsibilities as stated.

Signature: _____

Room/Area to be used: _____

Date & Time Requested: _____

Date Submitted: _____

Approved by: _____

Signature of Principal

Date of Approval: _____