

MESSALONSKEE SCHOOL DISTRICT (MSAD NO. 47)

File: IHBEA

PROGRAMS FOR STUDENTS WITH LIMITED ENGLISH PROFICIENCY

The Messalonskee School District (MSAD No. 47) shall provide appropriate programs for students with limited English proficiency to assist them in attaining English proficiency and meeting state and local academic achievement standards in compliance with applicable federal and state requirements. The School Department shall also provide for opportunities for parent involvement in their children's education as required by federal law.

The Superintendent is responsible for developing and implementing the school unit's Lau plan and any necessary administrative procedures. The Superintendent may delegate specific responsibilities to building administrators or others, as he/she deems appropriate.

Legal References: Title VI of the 1964 Civil Rights Act
 20 U.S.C. §§ 6312; 6801 et seq.
 20-A M.R.S.A. § 4701
 Maine Department of Education Rules Chapter 127

Date of Adoption: November 19, 2003

LIMITED ENGLISH PROFICIENT STUDENT NOTICE

Dear Parent/Guardian:

Your child is eligible for participation in the Messalonskee School District's (MSAD No. 47) language instruction educational program for limited English proficient students.

- Provide reasons for identification as limited English proficient and in need of placement in the program;
- Provide information on the child's level of English proficiency, how the assessment was made, and the status of the child's academic achievement;
- Explain the method of instruction used in the program in which the child is participating or will be participating; the methods of instruction available in other available programs; and how these programs differ in content, instruction goals and use of English and a native language of instruction;
- Explain how the program will meet the educational strengths and needs of the child;
- Explain specifically how such a program will help the child learn English and meet age appropriate academic achievement standards for grade promotion and graduation;
- Explain the specific exit requirements from the program; the expected rate of transition from the program into mainstream programs; and if the child is in high school, the expected rate of graduation for students in the program; and
- If the child has a disability, explain how the program meets the child's IEP.

As a parent of a limited English proficient student, you have certain rights, which include:

- The right to request that your child not be enrolled in the program or to be immediately removed from the program;
- The right to choose another program or method of instruction (if such options are available in the school unit);
- The right to request assistance from the School Department in selecting programs and methods of instruction (if more than one option exists).
- Parents will be informed of meetings in order to make recommendations regarding their child.

If you have any questions concerning this letter or your child's education program, please contact me at the above address or by telephone at [insert telephone number].

Sincerely,

Superintendent of Schools