

## MESSALONSKEE SCHOOL DISTRICT (MSAD 47)

File: FEA

### EDUCATIONAL SPECIFICATIONS

To make sure that all new facilities are designed and built to serve the district's educational program, the superintendent shall be charged with compiling detailed educational specifications for all new buildings. Such specifications shall, with the Board's approval, be presented to the Property and Services Committee for use by the architect.

In developing specifications, the superintendent shall draw on recommendations from citizens, professional and noncertificated staff, students and student groups, and community groups.

Specifications shall include:

1. Organization and estimated enrollment in the proposed building
2. Description of the students to be served
3. Description of proposed teaching methods and curriculum
4. Space requirements
5. Floor plans and layouts of special areas, and specifications for equipment needed in these areas
6. Details of mechanical features and special finishes desired.

The Board expects the finished document to (1) clarify and consolidate the thinking of the administration, faculty, and the Board on the needs and objectives of the educational program planned for the new building; and (2) organize all pertinent data for one-time presentation to the architect.

Reviewed: November 1999

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