

REGIONAL SCHOOL UNIT NO. 18

File: EFC-E

FREE AND REDUCED PRICE FOOD SERVICES PROCEDURE

General Regulation Applicable in All Units

Regulations for participation in the National School Lunch Program include:

1. Following the established criteria for determining eligibility.
2. Naming one staff member as the official to determine eligibility.
3. Making applications for free and reduced price meals available to parents, interested community groups and agencies, and initiating applications for children when this need has not been met by parent or others.
4. Providing parents or others with means of appeal when an application has been denied.
5. Conducting appeal hearings in the manner set forth by state regulations.
6. Using one of the methods recommended by the State Department of Education for collecting lunch payments from all paying students, in order to protect the anonymity of the students receiving a free or reduced price meal.
7. Protecting from public view and announcement the names of students who are receiving, or who have applied for, free or reduced price meals.
8. Publicly announcing, however, the availability of, and general eligibility requirements for, the free/reduced price lunch program early in each school year, along with the procedure for making application.
9. Submitting to the Food Program Administration of the State Department of education all reports and exhibits specified in the regulations.

Date of Adoption: June 11, 2009

Policies/RSU No. 18 Policies/E – Support Services/EFC-E – Free & Reduced Price Food Services Procedure