

REGIONAL SCHOOL UNIT NO. 18

File: DN-1

TECHNOLOGY PURCHASE AND REUSE

Unit technology such as computers, laptops, personal digital assistants and other such devices usually has a useful life of four years. Whenever a device maintains usefulness to the Unit's educational mission, it should be put at the disposal of the Unit's students and staff.

A staff member who wishes to purchase a used piece of digital equipment from the Unit may do so with the approval of the Superintendent, if the Superintendent agrees that the sale is in the best interest of the Unit, in light of the usefulness of the equipment to students or staff and the cost of replacement. The sale price will be the original purchase price, reduced by 20% for each year since the date of original purchase. In no case shall the sale price be less than 20% of the Unit's original purchase price.

All software licensed to the Unit shall be removed, and all work product, data and files of any kind stored on digital equipment that was created by students, that contains personally identifiable information about students shall be removed. Work created by employees within the scope of their employment by the Unit shall be removed from any equipment before sold by the Unit.

Date of Adoption: March 26, 2009