

## **REGIONAL SCHOOL UNIT NO. 18**

**File: BG-R**

### **POLICY ADOPTION PROCEDURE**

The following procedure shall be used to adopt, review, revise or delete School Board policies.

- A. All policies governing the operation of the schools shall be approved by the School Board.
- B. Policy may be developed and proposed by the School Board, an approved ad-hoc committee or the Superintendent.
- C. Policy shall be presented for first reading at a meeting of the School Board and action will be taken at a subsequent meeting.
- D. The Superintendent should recommend such changes in policies, rules/regulations and procedures as may be needed for the direction and control of the schools.
- E. Staff, parents, students and community members will be provided an opportunity to comment on proposed policies and changes in policy.
- F. School Board policies shall be kept on file in the Central Office and on the RSU website. Additional copies will be given to the President of the Teachers' Association and the Chair of the School Board.
- G. Administration and staff may develop rules and regulations to ensure the orderly operation of the school and classrooms.

Date of Adoption: March 26, 2009