

**REGIONAL SCHOOL UNIT NO. 18
MAJOR CAPITAL APPLICATION COMMITTEE**

**December 10, 2009
Minutes**

The meeting of the Major Capital Application Committee began at 6:30 p.m. in the Board Meeting Room at Central Office in Oakland.

Members Present: Kelly Archer, Larry Brown, Donna Doucette, Elwood Ellis, Ramona Freeman, Linda Laughlin, Constance Packard, Larry Rancourt, Conrad Shaw and Gary N. Smith

Members Absent: Glen Davis, Lora Downing and Dominic Lewis

Introductions

- Applications must be submitted by June 2010.

Overview of Committee's Charge

- Act as a subcommittee of the RSU No. 18 Board.
- Provide groundwork for a full system master plan with respect to facilities.
- Role of individual members of the community is to represent their communities. Board members' role is to look out for the overall vision for RSU No. 18.
- Each town will have an individual vote after caucusing.
- Make recommendations to the Board and will not be voting on financial issues.

Establish Protocols

- Ground rules: everyone should be heard, set specific times for dismissal, regulate airtime by individual members of the Committee.
- Meeting plan: bi-monthly meetings, Wednesdays opposite Board meeting – Next meeting is scheduled for January 13, 2010.
- Agendas and notes from meetings will be posted on Website.

Review of Materials

- Superintendent Smith reviewed the materials in member folders.

Overview of Existing School Facilities

- Education Plant Maintenance Association
 - FCI (Facility Condition Index) represents how close the buildings are approaching the end of their useful life, when keeping them open is more expensive than replacing them.

RSU No. 18 Facility Workshop: Scheduled for February 1, 2010

Update Regarding Enrollment Study

- Superintendent Smith reviewed the charts from the study.
- Superintendent Smith summarized several different facility projects that the group should review.

Roundtable

- Elwood Ellis requested Google photos along with capacity information for each of the buildings.
- Donna Doucette requested that we consider full plan including parking, etc.
- Ramona Freeman asked about average class size in specific courses - are we seeing trends in requests for certain courses?
- Elwood Ellis - Lennie Goff may have a map of where students are living in proximity to the schools in that town.
- Gary Smith: History - what facilities ideas have been brought up in the past?
- Elwood Ellis pointed out that additional points are given for combining school buildings.
- Gary Smith noted that schools with less than 300 students are not thought to be as efficient as those larger than 300 students.
- An architect might have some ideas to offer about future school design and can review plans that have been created in the past.

The meeting adjourned at 7:51 p.m.

Respectfully submitted,

Linda F. Laughlin
Assistant Superintendent of Schools